

Issue #102

Public Health PBRN Review | April 30 2012

PBRN Grantees: Please circulate relevant information to network members. To request additional information or make suggestions for future items, please contact the Public Health PBRN National Coordinating Center (NCC) at publichealthpbrn@uky.edu or (859) 218-2094. Past issues are available in the [newsletter](#) archive.

Recent PBRN Activities

- **PBRNs Share Strategies, Findings at Grantee Meeting:** Public Health PBRN leaders convened in Lexington, KY earlier this month for the Robert Wood Johnson Foundation's Annual Public Health PBRN Grantee Meeting, held in conjunction with the 2012 PHSSR Keeneland Conference. Attendees learned of the networks' latest progress through numerous sessions where they networked and shared ideas with each other.

Group presentations provided tremendous opportunities for both learning and dialogue. Dr. Betty Bekemeier (University of Washington) led a team updating attendees on multi-network research opportunities through the Public Health Activities and Services Tracking Study (PHAST). This multi-state PH PBRN project, spearheaded by the Washington Public Health PBRN, is creating a data repository to compare the efficacy of local public health approaches, contributing to the evidence base for local health department activities and structures. The PHAST team indicated that 2005-2010 service and financial data are available to promote the study of maternal child health, immunizations, and food-borne illness.

Additional plenary sessions also addressed issues of key concern to the Public Health PBRNs. The Public Health Foundation's Kathleen Amos led a team of presenters in updating attendees on advances in the Academic Health Department Movement. RWJF's Katie Wehr was joined by Dr. Gianfranco Pezzino of the Kansas Health Institute for a discussion of work related to Cross-Jurisdictional Services.

The Coordinating Center's Glen Mays presented network analysis findings for Cohort II and affiliate Public Health PBRNs. This presentation identified structures and interactions of the participating networks, visually highlighting target areas where additional efforts could improve both the number and quality of partnerships and collaborations. The patterns also provide a potential basis for hypotheses generation related to specific network structures and outputs.

Grantees also discussed opportunities for increasing partnerships, funding, and collaborative research with PBRNs in medicine, pharmacy, and other disciplines, as well as leveraging funding opportunities in translational science, delivery system innovation, comparative effectiveness research (CER), and patient-centered outcomes research (PCOR).

The grantee meeting also provided an opportunity for recipients of the Multi-Network Practice and Outcome Variation Examination Study (MPROVE) grants to kick off the study, discuss its goals and methods, and create an initial timetable. The primary and affiliate PBRN networks selected to receive awards to support their participation in the study include Colorado, Florida, Minnesota, New Jersey, Tennessee, and Washington. In addition, a number of other networks attended and expressed interest in contributing to the effort.

During the meeting, grantees identified four emergent topics for discussion in breakout sessions:

- Synthesizing PBRN Progress in Developing Quality Measures for Public Health Practice and Public Health Disparities
- Public Health Collaboration with Clinical Providers
- Developing Collaborative Research Questions that Balance Stakeholder and Policy Needs
- Incentivizing PBRN Involvement for Researchers and Practitioners

Full reports from these breakout sessions will be forthcoming.

The 2012 Public Health PBRN grantee meeting closed with Dr. Peggy Honoré of the U.S. Office of the Assistant Secretary for Health and Human Services providing an overview of the Public Health Data Uniform Data System (PHUD\$). This web-based financial data collection and analysis portal, hosted by NACCHO, is designed to collect local public health agency financial data and generates feedback on financial and operational conditions through dashboards, benchmarking, ratio and trend analysis, and analysis of program financial performance.

- **Welcoming New Colleagues:** We want to warmly welcome Dr. Naima Wong as the new Research and Evaluation Program Officer with the Public Health Team at the Robert Wood Johnson Foundation. Dr. Wong was introduced during the PBRN grantee meeting by Dr. Debra Joy Pérez, who has advanced to a new position as Assistant Vice-President in Research and Evaluation, where she collaborates with the vice president on the strategic and tactical decisions of the Research and Evaluation unit as well as effective and efficient management and functioning of the unit. We very much look forward to working with Dr. Wong and wish both her and Dr. Pérez all the best in their new positions!

Also this month, the Robert Wood Johnson Foundation [announced](#) that Paul Kuehnert, MS, RN, currently county health officer and executive director for health for Kane County, Ill., is joining the Foundation as senior program officer and director of RWJF's Public Health Team. Mr. Kuehnert brings to the Foundation a long and distinguished career in local public health practice and leadership. A must-read article is his recent case study of the local public health system transformation he led in Kane County, published last month in the [Journal of Public Health Management and Practice](#).

Staffing changes also have been underway at the PBRN National Coordinating Center. Grantees at the April meeting met two new NCC staffers, Deputy Director Anna Hoover and Program Manager Lizeth Fowler. Anna is a health communication and community engagement researcher who joins us after several years spent designing and implementing research translation activities for the University of Kentucky's NIH-funded Superfund Research Program. Lizeth has worked as a health policy analyst, focusing on helping states develop data-driven policy options for improved health-outcomes. Both Anna and Lizeth are happy to be joining the Public Health PBRN team and are very excited to be working with all of you.

- **Leading-Edge Research at the Keeneland Conference:** This year's Keeneland Conference in Public Health Systems and Services Research was action packed. PBRN research featured prominently in the numerous scientific sessions discussing the cutting edge of research and translation. The Conference also featured keynote speeches from RWJF's Dr. Debra Joy Pérez, President of the Institute of Medicine Dr. Harvey Fineberg, Chair of the Public Health Accreditation Board Ms. Carol Moehle, President and CEO of the American Hospital Association Mr. Richard Umbdenstock, and Director of the Centers for Disease Control and Prevention Dr. Thomas Frieden. A plenary panel discussed the two new Institute of Medicine reports addressing public health financing and public health alignment with primary care, and a closing session highlighted translational partnerships between public health practitioners and researchers (also heavily featuring PBRN research). Be sure to mark your calendars for next year's Keeneland Conference: April 8-10, 2013!

- **The new open-access online journal, *Frontiers in Public Health Services and Systems Research***, was unveiled at this year's Keeneland Conference. *Frontiers* features peer-reviewed articles that offer brief descriptions of preliminary findings from an ongoing or recently completed empirical study or quality improvement project that answers a question of importance regarding the organization, financing, and delivery of public health services; the structure, operation, and management of public health delivery systems; the application of quality improvement methods in public health settings; and/or the impact of these endeavors on population health. Findings must have the potential to guide future public health practice, health policy, and research. More information, along with the journal's first edition featuring PBRN research, is available [here](#). We are now actively soliciting contributions from ongoing and recently completed PBRN research studies – submit your manuscript today!
- **Podcast Production Begins:** The new ***Research to Action (RE•ACT) Podcast*** began recording material during the Keeneland Conference, offering another vehicle for research dissemination and translation. Hosted by Arkansas Department of Health State Health Officer and Director Dr. Paul Halverson, *RE•ACT* will connect PBRN research with today's pressing public health issues. Each podcast will include interviews and discussions of current and upcoming research publications. *RE•ACT* is slated to begin broadcasting later this year, and we are actively soliciting PBRN research projects and interview subjects to feature. Send your suggestions to publichealthPBRN@uky.edu.

Upcoming PBRN Activities

- **May PBRN Virtual Meeting Features Research from Connecticut:** The May 2012 edition of the Public Health PBRN Virtual Meeting will feature an update of research in progress by the Connecticut Public Health PBRN, which has studies underway regarding public health financing, regionalization, preparedness, and health equity. We also will follow up on several good ideas surfaced at the Grantee Meeting. Please email any additional items you would like to add to the meeting agenda (publichealthPBRN@uky.edu), scheduled for Thursday May 17 at 1pm EDT.
- **Multi-Network MPROVE Study Gets Underway.** The Multi-Network Practice and Outcome Variation Examination Study (MPROVE) will be moving forward this month following the kick-off meeting held in conjunction with the Keeneland Conference. Meeting schedules and preliminary work plans will be determined this month, and draft measure selection criteria will be distributed for comment. The primary and affiliate PBRN networks selected to receive awards to support their participation in the study include Colorado, Florida, Minnesota, New Jersey, Tennessee, and Washington. Applicant networks not selected for one of the six awards can still participate in the study, which will involve collection and analysis of a standard set of measures of local public health service delivery in the domains of chronic disease prevention, communicable disease control, and environmental health protection. For more information contact the Coordinating Center.

Research Resources & Opportunities

ANNOUNCEMENTS

- **Call for Measures:** The National Quality Forum (NQF) recently released a call for population health measures that can be used to strengthen strategies for improving health at community and population levels through public reporting, quality improvement, and multi-stakeholder accountability systems. The current call for measures expired on May 1, but the measure development process will be continuing. More information is available on the NQF www.qualityforum.org.
- **New Measures Database:** NIH recently launched the beta version of Grid-Enabled Measures Database. Grid-Enabled Measures (GEM) is a dynamic web-based database built upon the caBIG® platform of the National Cancer Institute. It contains behavioral and social science measures

organized by theoretical constructs. GEM is designed to enable researchers to use common measures with the goal of exchanging harmonized data. Through the use of these standardized measures and common elements, prospective meta-analyses will be possible. The measures database is available on the GEM [website](#).

- **Summer Training on Network Analysis:** The LINKS Social Networks Analysis Center at University of Kentucky is hosting their summer SNA workshops again during the first week of June. Instructors include some of the foremost leaders in the field, including Tom Valente and Steve Borgatti. We would love to see you back in the Bluegrass this summer. More information and registration can be found [here](#).

PUBLICATIONS

- **IOM Reports Address Financing, Collaboration, Research Needs:** This spring saw the release of two key reports from the Institute of Medicine. In March, *Primary Care and Public Health: Exploring Integration to Improve Population Health* was released. This report's five recommendations included an explicit call for the creation of common research and learning networks to support the integration of primary care and public health toward the improvement of population health. Additional information on this report can be found on the [IOM website](#). In April, the Committee on Public Health Strategies to Improve Health unveiled ten recommendations in *For the Public's Health: Investing in a Healthier Future*. This report called for the Department of Health and Human Services to develop research infrastructure for public health, as well as for the promotion of partnerships between local health departments and clinical care providers to develop capacity for clinical care services. More details about this report also are available on the IOM [website](#).
- **Government Responses to Economic Shocks:** A new white paper from the International City/County Management Association looks at how cities, towns, and counties are reinventing themselves and their service delivery during the economic recession in response to continued fiscal pressures. The paper is available [here](#).
- **State-Level Data from NACCHO's Job Losses and Program Cuts Survey Now Available** In March, NACCHO released a preliminary report on its Job Losses and Program Cuts Survey, demonstrating that LHDs continue to suffer from deep cuts that inhibit their ability to provide essential services to their communities. A new state-level analysis supplements the overview of findings by providing information on cuts to budgets, jobs, and programs for many states. More info is available at www.naccho.org/jobloss

WEBINARS

- **WEBINAR: Mapping and Environmental Public Health: Visualizing Health Disparities.** Partnerships for Environmental Public Health, National Institute of Environmental Health Sciences, NIH. May 7, 12-1:30pm Geographic risk assessment is an increasingly viable methodology for visualizing and tracking factors that feed into health disparities such as access to care or proximity to Superfund or other known sources of pollution. GIS mapping, and other less sophisticated mapping tools, are also being used for establishing patterns of disease prevalence or the effects of air, water, or chemical pollution on susceptible populations, or for identifying populations at risk for the cumulative effects of ongoing exposures and disaster events (e.g., hurricanes, tornadoes, oil spills). This webinar will explore cases where mapping has been utilized to elucidate health disparities, disease prevalence, and their relation to geography and sources of pollution. Questions, insights, and suggestions from the webinar audience are welcome. Presentations will include:
 - "Field kits for arsenic, hand-held GPS receivers, and Google Earth: key technologies for reducing exposure to arsenic contained in groundwater across South and Southeast Asia." – Alexander van Geen, Ph.D.

- “The NPL Superfund Footprint: Site, Population, and Environmental Characteristics Mapper.” – Meredith Golden, M.Sc. and Tricia Chai-Onn, M.Sc.
- “The air we breathe in NYC and spatial variability”
Steven Chillrud, Ph.D.

Please register at http://bit.ly/PEPH_Mapping (registration required)

The Partnerships for Environmental Public Health (PEPH) Program established the PEPH Webinar series to promote interactions among PEPH grantees and to increase awareness of common issues and approaches. The webinars facilitate consideration of emerging issues. While the primary audience is grantees within the PEPH network, anyone interested in environmental public health is welcome to register.

- **Webinar: NC Public Health Systems Research:** An analysis of the various types of health department organizational structures allowed under North Carolina law. May 11, 10-11:30pm EST North Carolina counties are required to provide public health services in their communities, but they may choose how they deliver those services. Will they operate a single county health department? Join forces with another county to create a district health department? Establish a public health authority? Create a consolidated human services agency? The School of Government and several partners have been involved in a research project designed to provide more information about how these different service delivery models function in North Carolina. [More information about the research is available online.](#) During this free webinar, the presenters will offer a brief overview of the research, discuss some of the key findings in detail, and answer questions from participants.

Please register at www.sog.unc.edu/node/2245

Support for the research and this webinar was provided in part by a grant from the Robert Wood Johnson Foundation

ELECTRONIC RESOURCES

- **NIH Resources on Systems Science.** NIH’s Office of Behavioral and Social Science Research continues to amass a treasure trove of resources for researchers seeking to understand and use systems science approaches in their work. Among these resources are:
 1. Annual Institute on Systems Science and Health (ISSH). There is a call for applications each fall (mid-December) and a weeklong spring/summer course each year. To view ISSH materials from prior years, please click [here](#). The 2012 application site is not accepting applications just yet.
 2. The archives for the wildly popular 2007 Symposia Series on System Science and Health sponsored by the Office of Behavioral and Social Sciences Research (OBSSR) at the National Institutes of Health (NIH), in collaboration with the Centers for Disease Control and Prevention (CDC) and other components of NIH is available. Resources include: Systems Methodologies for Solving Real-World Problems: Applications in Public Health <http://videocast.nih.gov/launch.asp?13712>; Network Analysis: Using Connections and Structures to Understand and Change Health Behaviors, <http://videocast.nih.gov/launch.asp?13878> ; Agent Based Modeling: Population Health from the Bottom Up, <http://videocast.nih.gov/launch.asp?13931> ; System Dynamics Modeling: Population Flows, Feedback Loops and Health, <http://videocast.nih.gov/launch.asp?14005>

3. The BSSR Lecture Series, including “Harnessing Systems Science Methodologies To Inform Public Policy: System Dynamics Modeling For Obesity Policy In The Envision Network” <http://videocast.nih.gov/launch.asp?16756>

And don't forget the wonderful NIH funding opportunities available to support health research that uses system science methodologies. See the PBRN funding opportunities list archive below.

- **Comparative Effectiveness Research.** The [Comparative Effectiveness Research Online Learning Center](#), launched March 1, 2012, is a collaboration among [The Ohio State University Center for Clinical and Translational Science](#) (CCTS), [College of Public Health](#) and [Nationwide Children's Hospital](#). CER resources were developed with funding from the National Institutes of Health to provide training in CER methodology and application.
- **Tools for Evaluating Partnerships.** A variety of electronic resources are available to support the evaluation of research and practice partnerships, including:

PARTNER (Program to Analyze, Record, and Track Networks to Enhance Relationships) <http://www.partnertool.net/> Supported by funding from Robert Wood Johnson Foundation

Partnership Synergy Tool <http://www.partnershiptool.net/>

CCPH website: <http://www.ccpb.info/>

Prevention Institute <http://thrive.preventioninstitute.org/tools.html>

Evaluation Metrics Manual for the National Institute for Environmental Health Sciences (NIEHS) Partnerships for Environmental Public Health (PEPH) www.niehs.nih.gov/pephmetrics.

PEPH Evaluation manual

<http://www.niehs.nih.gov/research/supported/programs/peph/materials/index.cfm>

CDC: TOOLS and Fundamentals of Evaluating Partnerships:

http://www.cdc.gov/dhdsp/programs/nhdsp_program/evaluation_guides/evaluating_partnerships.htm

CDC Evaluation Framework <http://www.cdc.gov/eval/framework/>

CONFERENCES AND MEETINGS

- **[National Network of Public Health Institutes Annual Conference](#).** The meeting will be held May 21-23, 2012 in New Orleans, Louisiana
- **The Science of Science Communication.** Hosted by the National Academy of Sciences. May 21-22, 2012 in Washington, DC. More information [here](#).
- **4th Biennial Meeting of the American Society of Health Economists.** June 10-13, 2012. Hosted by the University of Minnesota. More information [here](#).
- **AcademyHealth Annual Research Meeting.** Orlando FL on June 24-26. [More](#) information.
- **NACCHO Annual Meeting.** Los Angeles, CA July 11-13, 2012. For more information go to www.nacchoannual.org.
- **APHA Annual Meeting.** San Francisco, October 27-31, 2012. [More](#) information.

Funding Opportunities

The NCC maintains a [list of funding opportunities](#) of interest to its networks. Grant opportunities with recurring deadlines are tracked and updated.

NEW LISTINGS

- **NIMHD Community-Based Participatory Research (CBPR) Initiative in Reducing and Eliminating Health Disparities: Planning Phase (R24)** The NIH National Institute on Minority Health and Health Disparities (NIMHD) invites applications for this Funding Opportunity Announcement (FOA) to plan the development of effective interventions using community based participatory research (CBPR) approaches. Support will be provided to develop and strengthen partnerships between researchers and health disparity communities to plan and pilot interventions for a disease or condition to reduce health disparities. Application due June 27, 2012. More [here](#).
- **Cooperative Agreements for Family Planning Research:** U.S. Department of Health and Human Services, Office of Public Health and Science. This FOA seeks to support practice-based research on the delivery, effectiveness, efficiency, and impact of family planning services. Application deadline June 11, 2012. LOI deadline May 11, 2012. More [here](#).
- **Doctoral Training Grant in Maternal and Child Health Services:** U.S. Health Resources and Services Administration, Maternal and Child Health Bureau. This program meets the Maternal and Child Health Bureau (MCHB) goals of training the MCH workforce, and especially to enhance the epidemiologic capacity for assessment, planning, and delivery of health services to the MCH population. Proposal Due: June 15, 2012. More [here](#).
- **Cardiovascular Risk Reduction in Underserved Rural Communities (R01).** This NIH FOA seeks to build the evidence base and accelerate the implementation and translation of evidence- or practice-based interventions into practice in rural communities. Letter of Intent Due: December 11, 2012. Proposal Due: January 11, 2013. More [here](#).
- **Planning Grants for Translational Research to Improve Obesity and Diabetes Outcomes (R34)** The National Institute of Diabetes and Digestive and Kidney Diseases (NIDDK) and the National Institute of Mental Health (NIMH) encourage NIH Clinical Trial Planning Grant Program grant (R34) applications from institutions/ organizations to develop and pilot test practical, sustainable, acceptable, and cost efficient adaptations of efficacious strategies or approaches prevent and treat diabetes and/or obesity. Research must target the prevention or reversal of obesity, prevention of type 2 diabetes, improved care of type 1 and type 2 diabetes, or the prevention or delay of the complications of these conditions. NIMH encourages research focused on people with severe mental illness (SMI), whose risk for obesity and type 2 diabetes is twice that of the general population. The approaches tested should have the potential to be widely disseminated to clinical practice, individuals and communities at risk. More [here](#).

OTHER LISTINGS

- **Healthy Eating Research: Building Evidence to Prevent Childhood Obesity** is a national program of the Robert Wood Johnson Foundation (RWJF). The program supports research on environmental and policy strategies with strong potential to promote healthy eating among children to prevent childhood obesity, especially among lower-income and racial and ethnic populations at highest risk for obesity. Findings are expected to advance RWJF's efforts to reverse the childhood obesity epidemic by 2015. More information [here](#).
- **NSF Solicits Interdisciplinary Research Across Social, Behavioral, and Economic Sciences:** The NSF released a "dear colleague" letter this month encouraging research proposals that pursue solutions to important social problems using approaches that cut across the social, behavioral and

economic sciences. The announcement states, “innovative partnerships and research collaborations that allow diverse individuals to work together in synergistic ways are especially encouraged. We also encourage projects that **include beginning researchers** as team members and, when appropriate, develop international partnerships. Finally, applicants are encouraged to consider the cross-cutting Research Coordination Networks solicitation (11-531), which supports **networking activities**, not research per se, so that **groups of investigators can communicate and coordinate their research, training and educational activities across disciplinary, organizational, geographic and international boundaries**. Proposals that come through the RCN solicitation are also eligible for supplemental funding through SMA.” More information [here](#).

- **National Institute for Nursing Research to fund studies of “Mobile Health” applications.** The purpose of this initiative issued by the National Institute of Nursing Research (NINR) and the Office of Dietary Supplements (ODS) is to stimulate research utilizing Mobile Health (mHealth) tools aimed at the improvement of effective patient–provider communication, adherence to treatment, self-management and prevention of chronic diseases in underserved populations. With the rapid expansion of cellular networks and substantial advancements in Smartphone technologies, mHealth tools may facilitate more timely and effective patient-provider communication through education communication around goal setting, treatment reminders, feedback on patient progress and may improve health outcomes. **Public health agencies in some areas are becoming involved in the development and deployment of these technologies for prevention, active surveillance, and disease control.** This announcement encourages the development, testing and comparative effective analysis of interventions utilizing mHealth technologies in underserved populations. More information [here](#).
- **NIH Systems Science and Health Research.** Proposals are being solicited from multiple NIH institutes for R01 behavioral and social science research projects, both basic and applied, that use methods of systems science (e.g. network analysis, agent-based modeling, etc) to understand complex processes that affect human health. Includes an interest in studies that elucidate the relationships between health service delivery processes and health outcomes across the entire system of care, multi-level effects of health promotion and disease prevention interventions, and mechanisms underlying health disparities. Details available in the [FOA](#) and standard application dates for R01s apply.
- [NIH: Building System Capacity for Implementing Evidence-Based Practices in Substance Abuse Treatment and Prevention](#) Expiration Date: May 7, 2012
- [NIH: Community-Based Partnerships for Childhood Obesity Prevention and Control: Research Inform Policy](#) Expiration date: May 8, 2012
- [NIH: Social Network Analysis and Health \(R01\)](#) Closing Date: May 11, 2012
- [NIH: Climate Change and Health: Assessing and Modeling Population Vulnerability to Climate Change \(R21\)](#) Closing Date: May 24, 2012
- [NIH: Improving Diet and Physical Activity Assessment \(R01\)](#) Expiration Date: July 6, 2012
- [NIH: Obesity Policy Research: Evaluation and Measures \(R21\)](#) Closing Date: January 7, 2013
- [NIH: Interventions for Health Promotion and Disease Prevention in Native American Populations \(R01\)](#) Closing Date: May 15, 2014
- **PBRN Quick Strike Research Projects:** The Public Health PBRN Coordinating Center will solicit, select, and coordinate the implementation of up to four Quick Strike Research Fund (QSRF) research projects to be carried out by primary and affiliate members of the Public Health PBRN Program during the 2011-2012 program year. Projects must address time-sensitive research questions based on

emerging information needs in public health practice and policy; must have a high probability of leading to subsequent, larger-scale studies; and must be feasible for completion with a limited budget of up to \$25,000 in total costs and within 3-6 months. These projects will be funded through a subcontract to each awardee to expedite initiation of the research. Grantees will be expected to disseminate practice-relevant findings rapidly through the new rapid-release publication *Frontiers in Public Health Services and Systems Research* and other vehicles, and will be expected translate findings into practice improvements through the development of webinars, training sessions, and decision tools for use by practitioners and policy analysts.

Proposals will be accepted on a rolling basis until all awards have been given or until a final deadline of August 31 2012 has been reached. PBRN networks should submit a brief proposal of no more than four single-paged pages (one-inch margins, 11 point Arial font) by emailing their proposal as an attachment in PDF format to publichealthPBRN@uky.edu with "QSRF Proposal" indicated in the subject line. The proposal must include: (A) a description of the rationale and specific aims for the proposed project; (B) a summary of the research design, data and analytic methods to be used; (C) a description of the practice settings involved in the research and how they will be engaged in the design, implementation, and translation of the research; and (D) a brief summary of the roles and qualifications of key personnel. Proposals will be reviewed by Coordinating Center staff and members of the Public Health PBRN National Advisory Committee (NAC) using the following selection criteria: (1) the importance of the topic in terms of its ability to inform public health practice and/or policy; (2) time-sensitivity of the research opportunity; (3) feasibility of the project given budget and time constraints and expertise of network; (4) strength of mechanisms for engaging practice settings in the study and its translation; and (5) potential for the study to lead to subsequent, larger-scale funded research. Additionally, for PBRN networks that have received prior QSRF awards, reviewers will consider the past performance of the network in publishing and disseminating results from prior QSRF projects and in pursuing subsequent larger-scale studies. Based on the proposal reviews, successful applicants will be asked to submit a project budget and additional materials required for award processing.

Grants Administration Corner

- **Remember to Route All Questions on Grant Budgeting, Reporting, and Administration to the PBRN Coordinating Center:** The PBRN National Coordinating Center is your one-stop source for information and assistance on the administrative aspects of your Public Health PBRN grants, including budgeting, expenditures, subcontracts, and reporting. Please make sure that you send your network's questions to the Coordinating Center (email publichealthPBRN@uky.edu or telephone **(859) 218-2094**) to ensure the fastest response. All requests for no-cost extensions, budget modifications, and other changes regarding your network's Robert Wood Johnson Foundation Public Health PBRN grants must be submitted to and reviewed by the PBRN National Coordinating Center before they can be considered by the Foundation.

- **Remember to Route all PBRN Grant Reports and Products to the Coordinating Center and the Foundation:** Your network's narrative and financial reports should be submitted electronically to the PBRN National Coordinating Center and to the Robert Wood Johnson Foundation following the Foundation's reporting guidelines. All products from your network should be submitted electronically as well, as soon as they are completed. Remember to follow these reporting guidelines:

RWJF guidelines for annual and final narrative reports & bibliography:
http://www.rwjf.org/files/publications/RWJF_GranteeReportingInstructions.pdf

RWJF guidelines for financial reports:
http://www.rwjf.org/files/publications/RWJF_FinancialGuidelinesReporting.pdf

RWJF guidelines for electronic submission of grant products and reports
www.rwjf.org/files/publications/RWJF_ElectronicSubmissions.pdf

Key Dates for Public Health PBRNs

May 17, 2012

Public Health PBRN Monthly Virtual Meeting | 1:00-2:30PM EDT

